

# Application Pack

## Cleaning Operative

An extraordinary education for every pupil



# Welcome

Welcome to Cutnall Green C of E Primary School!

We are delighted to extend a warm welcome to all our students, parents, and visitors. Our school is dedicated to fostering a nurturing and inclusive environment where every child can thrive academically, socially, and emotionally. Through an extraordinary education, we empower pupils to be life-long learners and see their limitless potential. Respectful relationships and an unwavering focus on discovering talents and interests enable pupils to flourish and be extraordinary people.

Together, we spark aspiration and drive achievement, so that pupils contribute positively to society and to their extraordinary futures in an ever-changing world. We invite you to explore our website to learn more about our vibrant school community and the exciting opportunities we offer.

Miss Miller

## Overview

Cutnall Green C of E Primary School is a primary school located in Cutnall Green, Droitwich.

It has 134 pupils from age 4 to 11, as well as 24 pupils currently attending our Pre-School. We also have 23 staff numbers.

Established well over 100 years ago, the school joined The Rivers CofE Academy Trust in October 2014.

### **Ethos**

Our vision and Christian values drive our moral purpose daily and ensure we live out our vision in all that we do. Our Christian values help staff and pupils focus on making the right decisions, strive for high standards and help us fulfil our vision to "Love, Learn and be Extraordinary" ensuring every child and adult can become life-long learners and see their limitless potential as well as flourishing to become extraordinary people now and in the future.

Through an extraordinary education, we empower pupils to be life-long learners and see their limitless potential. Respectful relationships and an unwavering focus on discovering talents and interests, enable pupils to flourish and be extraordinary people. Together, we spark aspiration and drive achievement, so that pupils contribute positively to society and to their extraordinary futures in an ever-changing world.

# Overview

## Performance

At this school at Key Stage 2:

- 90% of pupils meet the expected standard and 30% of pupils are achieving at a higher standard in GPS
- 90% of pupils meet the expected standard and 50% are achieving at a higher standard in Reading, .
- 70% of pupils meet the expected standard and 20% are achieving at a higher standard in Maths, .
- 90% of pupils meet the expected standard at Key Stage 2 in Writing, .

Our latest Ofsted judgment: Good


Our latest SIAMS judgement: Excellent

## Parent Feedback

"I just wanted to take a few minutes to express again how pleased we are with the school and what a wonderful start to the year it's been, so a big thank you to you and the team which I will happily say in person (and do try to!) but sometimes it means more when someone has taken time to put it in writing.

I feel that under the current leadership the school is really flourishing and there have already been several improvements to what was already a super school. Thank you for being so visible and approachable – these things are highly valued and appreciated. I don't doubt that you will continue to be proactive in improving more areas, trying new things (the Scarecrow Trail was FANTASTIC! Well done to all, we absolutely loved it!) and still find time to be involved with the children and parents.

The true indicator of what a fantastic school you are leading is that our son has never had a bad day. He loves going to school and is just full of chatter about what he's been up to which I love hearing about. The energy you and all the staff put into the curriculum and the entire school day is brilliant! Thank you!"



# About Us

The Rivers C of E Academy Trust is a multi-academy school trust, specialists in early years and primary provision, serving over 5250 pupils across three local authorities: Worcestershire, Dudley and Sandwell.

Established in 2014, The Rivers C of E Academy Trust now comprises of a respected teaching alliance, sixteen 'Good' and 'Outstanding' primary, first, and nursery settings and an alternative provision. We are a connected learning community with a shared aim to create **'an extraordinary education for every pupil'**.

We are a community of schools with a 'Christian ethos', welcoming families from all faiths and no faiths, but together we are guided by our shared mission, vision and values.

## Our Mission

- Extraordinary Education
- Extraordinary People
- Extraordinary Futures

## Our Vision

Through an **extraordinary education**, we empower pupils to be life-long learners and see their limitless potential. Respectful relationships and an unwavering focus on discovering talents and interests enable pupils to flourish and be **extraordinary people**. Together, we spark aspiration and drive achievement, so that pupils contribute positively to society and to their **extraordinary futures** in an ever-changing world.

## Our STARS Values



**Sharing**



**Trust**



**Achievement**



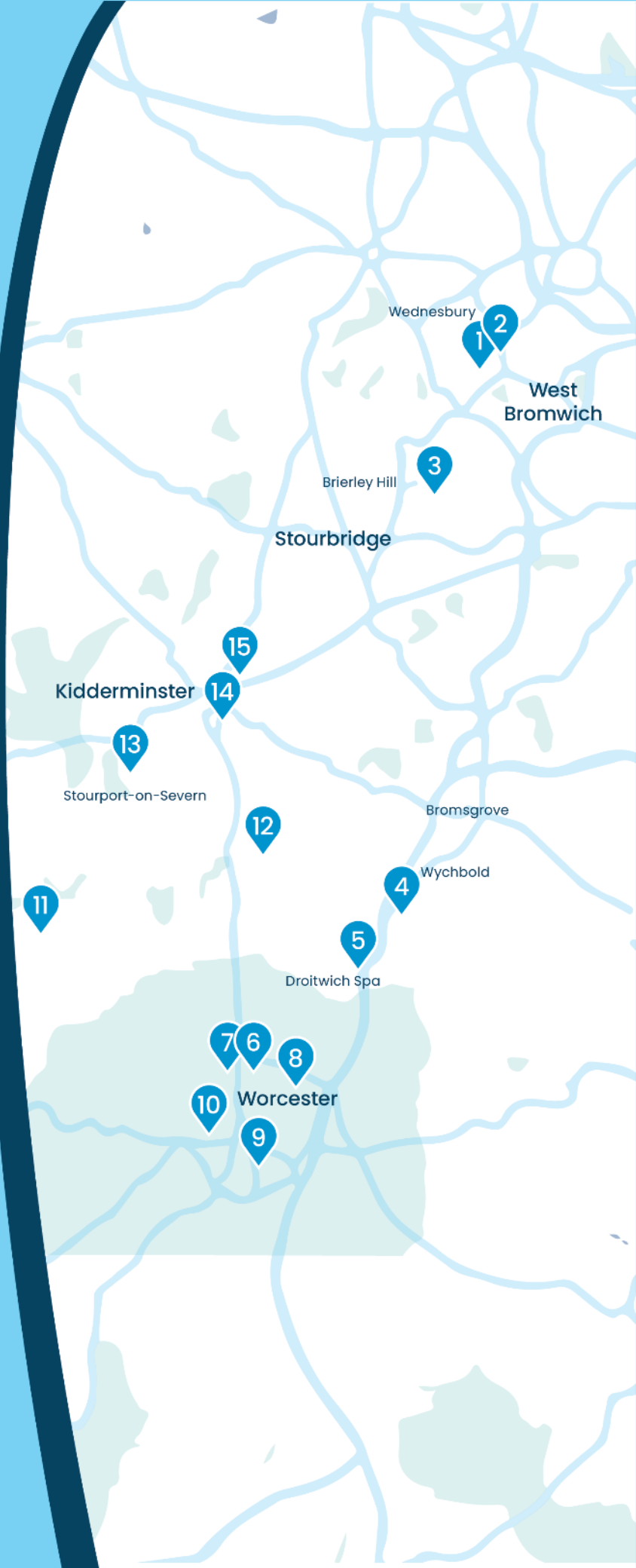
**Respect**



**Safety**

# Our Schools

- 1 Summerhill Primary Academy Summerhill's Little Treasures
- 2 Jubilee Park Academy
- 3 Dudley Wood Primary School
- 4 Wychbold First and Nursery School
- 5 St Peter's Droitwich CofE Academy
- 6 North Worcester Primary Academy
- 7 Northwick Manor Primary School
- 8 Cranham Primary School
- 9 Cherry Orchard Primary School
- 10 St Clement's CofE Primary School and Pre-School
- 11 Great Witley CE Primary School
- 12 Cutnall Green CofE Primary School
- 13 Burlish Park Primary School
- 14 Heronswood Primary School
- 15 Unity Academy



# Staff Benefits

We believe that collaboration and staff wellbeing are at the heart of our success.

Supported by our trust, we offer a range of benefits to enhance our work environment and support the professional and personal growth of our staff, including work-life balance.

## Education Mutual

Staff can access a comprehensive range of healthcare services through Education Mutual, including mental health support, 24/7 GP Healthline, physiotherapy, stress management resources, and occupational health services.

Find out more about Healthcare and Wellbeing Services here:

[www.educationmutual.co.uk/service/healthcare-and-wellbeing/](http://www.educationmutual.co.uk/service/healthcare-and-wellbeing/)

## Local Government Pension Scheme (LGPS)

The Local Government Pension Scheme (LGPS) is a defined benefit plan, meaning your pension is calculated based on your salary and length of service and adjusted for inflation. This ensures a secure and guaranteed income in retirement, unaffected by investment performance.

Find out more about LGPS here:

[www.lgpsmember.org/](http://www.lgpsmember.org/)

## Other staff benefits include:

- Competitive salary
- Six INSET days per year
- Protected CPL time
- Continued professional development pathway for every role
- No work communication outside working hours
- Excellent holiday entitlement for support staff: Bank holidays plus 25 days paid holiday (pro rata)
- 5 days extra paid holiday after 5 years' service (pro rata)
- Time for You' day
- Family-friendly policies including flexible working, occupational maternity and paternity pay
- Reasonable release time for significant personal events
- Length of service awards
- Resources for retirement and financial planning
- Cycle-to-work scheme
- Free tea, coffee and milk



# About the Role

- Job Title:** Cleaning Operative
- Salary:** SCP 3 FTE of £25,614. Hourly rate of £13.27
- Contract Type:** Permanent. Term-Time, plus two weeks. 15 hours per week, Monday-Friday. Hours negotiable, before or after school.
- Reporting To:** Headteacher
- Location:** Cutnall Green Primary School, WR9 0PH
- About:** The closing date for applications is 9.00am on Tuesday 5<sup>th</sup> May. Shortlisted applicants will be notified on this date.
- Interviews will take place during week commencing 11<sup>th</sup> May.
- If you have any further queries, or would like to visit our school, please call the main office on 01905 851256. We look forward to hearing from you.

# Job Description

## Our People Values:

- **Love, Learn, Live** - Our aim is that our staff will **love learning for life**. Our family of schools **love, learn and live** together.
- **Our STARS values** - Empowering staff to make a difference to children's outcomes: Sharing; Trust; Achievement; Respect and Safety
- We expect our staff to: deliver high-quality performance for our children; have a positive and proactive approach; be passionate about learning and CPD; listen to and work collaboratively with others; and engage in school and Trust life.

## Key Purpose:

To provide a clean and pleasant environment in order to facilitate the effective use of the school by those staff and pupils who occupy it. To help maintain the fabric of the school buildings. To maintain cleanliness in order to prevent any health risks from occurring.

## Main Activities:

- Ensure cleaning of specified areas of the school to the required standard
- Complete the allocated tasks within the allocated time frame. If the task is completed before the end of the allocated time, to report to the Head Teacher for further instructions.
- Adhere to Health & Safety and COSHH guidelines
- Washing floors, surfaces, fixtures and fittings and walls up to a specified height
- Cleaning toilets and shower areas
- Cleaning inside windows up to a specified height
- Sweeping and vacuuming floors
- Polishing and dusting surfaces and furniture
- Empty bins and remove rubbish from the premises
- To use powered cleaning equipment as directed
- Report any damage to school property or other relevant matters to the Head Teacher
- Undertake relevant seasonal work
- Other tasks as directed by the Head Teacher
- Ten days' notice is to be given for any planned absence – to be authorised by the Head Teacher
- Medical appointments are to be arranged outside working hours if possible
- Perform any reasonable duties as requested by the Head Teacher

The School reserves the right to alter the content of this Job Description, after consultation, to reflect changes to the job or services provided, without altering the general character or level of responsibility.

# Person Specifications

Criteria	Essential	Desirable
<b>Qualifications and experience</b>	<ul style="list-style-type: none"><li>• Interest, ability and relevant experience in cleaning</li><li>• Evidence of reliability and the ability to work on one's own initiative as well as working within a team environment</li></ul>	<ul style="list-style-type: none"><li>• Experience of working in a school</li></ul>
<b>Skills and knowledge</b>	<ul style="list-style-type: none"><li>• Excellent communication and interpersonal skills</li><li>• Ability to be attentive to detail, work to high levels of competence and adhere to strict deadlines</li><li>• Ability to understand and carry out verbal and written instructions</li><li>• Ability to work flexibly as the need arises</li></ul>	
<b>Personal Qualities</b>	<ul style="list-style-type: none"><li>• Commitment to achieving high standards</li><li>• Enthusiasm and a positive outlook</li><li>• Excellent attendance and punctuality</li><li>• Responsible, honest and reliable</li><li>• Good personal organisation</li><li>• Tidy and Clean appearance</li><li>• Calm under pressure</li></ul>	

# How to Apply

Application forms are available to download [here](#).

Please email completed application forms FOA Miss Miller to [office-cgr@riverscofe.co.uk](mailto:office-cgr@riverscofe.co.uk), or deliver a copy to our school office.

We are committed to safeguarding and promoting the well-being of children and expect everyone to share this commitment. The successful applicant will undergo a full enhanced DBS check.



**The Rivers**  
C.of E. Academy Trust

# Get in Touch

## **Cutnall Green C of E Primary School**

School Lane, Cutnall Green, WR9 0QD

**T:** 01299 851256

**E:** [office-cgr@riverscofe.co.uk](mailto:office-cgr@riverscofe.co.uk)

**W:** <https://www.cutnallgreenprimary.co.uk/>

## **The Rivers C of E Academy Trust**

School Lane, Cutnall Green, Droitwich, WR9 0PH

**T:** 01299 851178

**E:** [info@riverscofe.co.uk](mailto:info@riverscofe.co.uk)

**W:** [www.riverscofe.co.uk/](http://www.riverscofe.co.uk/)