



Application Pack

Wraparound Care Lead

An extraordinary education for every pupil



Welcome

Thank you for taking the time to consider the role of Wraparound Care Lead at Wychbold First and Nursery School. I am incredibly proud of our school and the welcoming and safe environment that we have created for our staff, pupils and parents. As the 'face of the school', the role of Cleaning Operatives is a vital part of the school. At Wychbold, we pride ourselves on our high standards and expectations of the whole school community and I look forward to hearing about how you can contribute to our extraordinary school.

Mrs H Lloyd-Davies.
Headteacher

Overview

Wychbold First and Nursery School is a first school and nursery located in Wychbold, Droitwich. It has 140 pupils from age 3 and 26 staff.

Established in 1972, the school joined The Rivers CofE Academy Trust in 2018.

Ethos

Wychbold First and Nursery School is a caring and warm school at the heart of the Wychbold community. Our staff are dedicated to providing an extraordinary education for every pupil. We pride ourselves on our fantastic relationships and our staff and pupils' drive to be the very best that they can be. Our ambitious and exciting curriculum prepares our children to develop themselves as independent, resilient learners who are ready to step into the world as active citizens.

Performance

At this school, the percentage of children who achieve the expected standard for the Phonic Screening Check is 92%

Our latest Ofsted judgment was '**Good**' (October 2022).

Staff "feel valued and are very positive about the support they receive from the trust, including for their wellbeing. They say that leaders are responsive and considerate of their workload. Staff feel included in the ambitious vision for the school." (Ofsted 2022)

About Us

The Rivers C of E Academy Trust is a multi-academy school trust, specialists in early years and primary provision, serving over 5250 pupils across three local authorities: Worcestershire, Dudley and Sandwell.

Established in 2014, The Rivers C of E Academy Trust now comprises of a respected teaching alliance, sixteen 'Good' and 'Outstanding' primary, first, and nursery settings and an alternative provision. We are a connected learning community with a shared aim to create **'an extraordinary education for every pupil'**.

We are a community of schools with a 'Christian ethos', welcoming families from all faiths and no faiths, but together we are guided by our shared mission, vision and values.

Our Mission

- Extraordinary Education
- Extraordinary People
- Extraordinary Futures

Our Vision

Through an **extraordinary education**, we empower pupils to be life-long learners and see their limitless potential. Respectful relationships and an unwavering focus on discovering talents and interests enable pupils to flourish and be **extraordinary people**. Together, we spark aspiration and drive achievement, so that pupils contribute positively to society and to their **extraordinary futures** in an ever-changing world.

Our STARS Values



Sharing



Trust



Achievement



Respect



Safety

Our Schools

- 1 Summerhill Primary Academy Summerhill's Little Treasures
- 2 Jubilee Park Academy
- 3 Dudley Wood Primary School
- 4 Wychbold First and Nursery School
- 5 St Peter's Droitwich CofE Academy
- 6 North Worcester Primary Academy
- 7 Northwick Manor Primary School
- 8 Cranham Primary School
- 9 Cherry Orchard Primary School
- 10 St Clement's CofE Primary School and Pre-School
- 11 Great Witley CE Primary School
- 12 Cutnall Green CofE Primary School
- 13 Burlish Park Primary School
- 14 Heronswood Primary School
- 15 Unity Academy



Staff Benefits

We believe that collaboration and staff wellbeing are at the heart of our success.

Supported by our trust, we offer a range of benefits to enhance our work environment and support the professional and personal growth of our staff, including work-life balance.

Education Mutual

Staff can access a comprehensive range of healthcare services through Education Mutual, including mental health support, 24/7 GP Healthline, physiotherapy, stress management resources, and occupational health services.

Find out more about Healthcare and Wellbeing Services here:

www.educationmutual.co.uk/service/healthcare-and-wellbeing/

Local Government Pension Scheme (LGPS)

The Local Government Pension Scheme (LGPS) is a defined benefit plan, meaning your pension is calculated based on your salary and length of service and adjusted for inflation. This ensures a secure and guaranteed income in retirement, unaffected by investment performance.

Find out more about LGPS here:

www.lgpsmember.org/

Other staff benefits include:

- Competitive salary
- Six INSET days per year
- Protected CPL time
- Continued professional development pathway for every role
- No work communication outside working hours
- Excellent holiday entitlement for support staff: Bank holidays plus 25 days paid holiday (pro rata)
- 5 days extra paid holiday after 5 years' service (pro rata)
- Time for You' day
- Family-friendly policies including flexible working, occupational maternity and paternity pay
- Reasonable release time for significant personal events
- Length of service awards
- Resources for retirement and financial planning
- Cycle-to-work scheme
- Free tea, coffee and milk



About the Role

- Job Title:** Wraparound Care Lead
- Salary:** Scale 4 (SCP's 7-11) FTE salary range of £27,224 to £29,071. Pro-rata salary range £6,170 to £6,576.
- Contract Type:** Permanent, term-time only. 10 hours per week, Monday-Thursday 3.15pm to 5.45pm.
- Reporting To:** Headteacher
- Location:** Wychbold First and Nursery School, Droitwich
- About:** The closing date for applications is 9.00am on Monday 6th July. Shortlisted applicants will be notified on this date. Interviews will take place on Friday 10th July
- If you have any further queries, or would like to visit our school, please call the main office on 01299 851256. We look forward to hearing from you.

We would be delighted to hear from you if you share our vision and want to make a real difference to our pupils, schools and Trust. If you have any further queries, or would like to visit our school, please call the Wychbold First and Nursery School main office on 01527 861421.

Job Description

Our People Values:

- **Love, Learn, Live** – Our aim is that our staff will **love learning for life**. Our family of schools **love, learn and live** together.
- **Our STARS values** – Empowering staff to make a difference to children's outcomes: Sharing; Trust; Achievement; Respect and Safety
- We expect our staff to: deliver high-quality performance for our children; have a positive and proactive approach; be passionate about learning and CPD; listen to and work collaboratively with others; and engage in school and Trust life.

Job purpose

To lead the wrap around care (WAC) provision at Wychbold First and Nyrserly School, providing high standards of care and play opportunities for children between the ages of 3-11 years old in a safe and secure environment. The successful applicant will evolve the provision to meet the changing needs of our school community and to generate a sustainable income for the school.

Main duties and responsibilities.

- Lead, develop and support a team of staff to;
 - Nurture and encourage children, allowing them to participate and thrive within the WAC provision.
 - Plan and engage in a range of indoor and outdoor play activities.
 - Prepare for the arrival of children, and tidy at the end of each session.
 - Maintain a register of children attending WAC, and their location within the school.
 - Prepare and serve breakfast and snacks, ensuring all dietary requirements are adhered to and due diligence records are maintained.
 - Liaise with parents and carers to maintain a good level of two-way communication.
 - Maintain a safe and secure environment.
 - To ensure compliance in areas such as Safeguarding, Health and Safety, GDPR, and OFSTED inspection requirements.
- To administer basic first aid and keep records of accidents and incidents.
- Be the first point of contact for parents and carers of children using WAC. This will include giving and responding to information about each child's experience at WAC, and using feedback from carers to develop the service and care provided.
- Procure food and resources for WAC within an agreed budget.
- Work with the school admin and finance staff to ensure records are kept up to date.
- Work with the Senior Leadership Team to lead a profitable provision which provides a great service to children and parents at a fair price.

Person Specification

Qualifications and Training	GCSEs or equivalent in English and Maths at grade C or above.	Essential
	An approved qualification allowing you to work within EYFS ratios	Essential
	Paediatric first aid qualification	Desirable
	Basic food hygiene qualification	Desirable
Knowledge	Child protection and Safeguarding	Desirable
	Health and Safety regulations	Desirable
	GDPR awareness	Desirable
	Knowledge of the current OFSTED inspection framework for WAC provision, and the best practice required to fully comply with its requirements	Desirable
	Willingness to receive training in the areas listed above	Essential
Experience	Experience of leading and developing a small team of staff	Essential
	Recent experience of working with children aged 4-11 in a similar environment	Desirable
Skills/Attributes	Ability to quickly establish positive relationships with children and effectively implement agreed behaviour management strategies	Essential
	Ability to work effectively as part of a team, demonstrating flexibility according to the changing needs of the role	Essential
	Ability to share information in an appropriate way with parents, carers, teaching staff and WAC staff	Essential
	Ability to produce clear and concise written records in relation to the reporting of accidents and incidents	Essential
	Ability to work in a calm and professional manner and maintain confidentiality as appropriate to the role.	Essential

How to Apply

Application forms are available to download [here](#)

Please email completed application forms to Mrs H Lloyd-Davies (office-wy@riverscofe.co.uk) Applications close at 9am on Monday 6th July.

We are committed to safeguarding and promoting the well-being of children and expect everyone to share this commitment. The successful applicant will undergo a range of Safer Recruitment checks, including an enhanced DBS check.



The Rivers
C.of E. Academy Trust

Get in Touch

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The Rivers C of E Academy Trust

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